



**LEARN IT NOW**

**The  
Business  
School  
UK**

# **The Business School (UK) Ltd**

**Creating an Account and Self Enrolment on the  
Business School UK's Virtual Learning Environment**

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**Decide Today to Succeed**

# ... GETTING STARTED ...

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## CREATE AN ACCOUNT

Go to The Business School UK's Virtual Learning Environment (VLE):

<http://vle.thebusinessschool.uk.com>

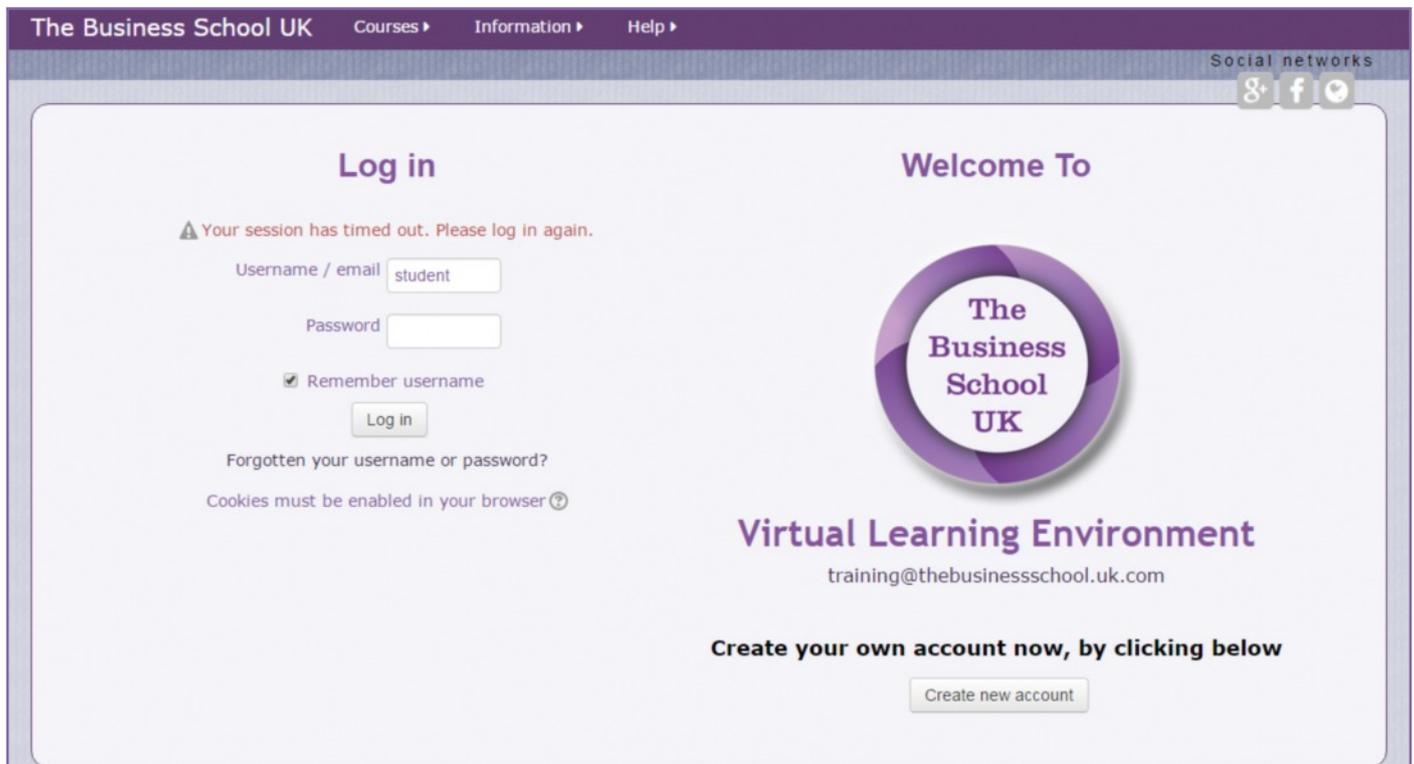
On the navigation menu at the top of the page, click **Log in** (top right).



The direct link for the Log in page is:

<http://vle.thebusinessschool.uk.com/login/index.php>

On the Log in page create a new account by clicking the **Create new account** button (bottom right).



# ... GETTING STARTED ...

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You are required to choose a Username and Password and then provide the following information:

- Email address (use the email address you wish to be contact with from the VLE and The Business School UK)
- First name
- Surname

You are also required to agree to the site policy agreement by ticking the box provided.

Click **Create my new account**.

You will receive a confirmation email from the VLE asking you to confirm the account. You need to click on the link in the email to do this.

Once this has been done you can log in via the login page:

<http://vle.thebusinessschool.uk.com/login/index.php>

## SELF -ENROL

Military students are able to self-enrol on military courses using a code provided by their course instructor.

Open course students are also able to self-enrol on a public course using a code provided by The Business School.

An account on the VLE is required in order to self-enrol on a course.

Log in to the VLE via **Log in** (top right).

Navigate to your required course using the navigation menu at the top of the page.



# ... GETTING STARTED ...

When you have selected the required course are you will see a page similar to below:

The screenshot shows the website interface for The Business School UK. The navigation bar includes 'The Business School UK', 'Courses', 'Information', and 'Help'. A breadcrumb trail reads: 'Home > Courses > Logistics and Transport > Army > RLC > Logistics Specialist Supply > Regular'. Below this, a dropdown menu shows 'Course categories: Logistics and Transport / Army / RLC / Logistics Specialist Supply / Regular'. A search bar is labeled 'Search courses:' with a 'Go' button. The main content area features two course listings. The first listing is for 'CILT (UK) Level 2 Certificate in Logistics and Transport (RLC Logistics Specialist Supply)'. It includes the logo of The Chartered Institute of Logistics and Transport (CILT UK) and the Royal Logistic Corps (RLC) crest. The title 'The RLC Programme' is centered. The text describes the programme as specifically designed for military personnel, mapped against CILT UK requirements, and delivered through a virtual learning environment. It details the learning methods (reading, presentations, external links) and the role of the tutor as an assessor. A link to a 'Course Information document' is provided. The second listing is for 'CILT (UK) Level 3 Certificate in Logistics and Transport (RLC Logistics Specialist Supply)', which follows the same layout and content structure as the Level 2 listing.

Click on the title of the required course and Payment/Self-Enrol page opens. For self-enrolment scroll down until you see an entry field called **Enrolment key**. The wording preceding this will vary depending on the course you are self-enrolling on. Either, Course Enrolment (for internal use only), Course Enrolment for non PayPal Payment or Access to Unit Payment Option.

# ... GETTING STARTED ...

In the **Enrolment key** field, enter the code you have been given and click **Enrol me**.

The Business School UK Courses Information Help

Home Courses Logistics and Transport Army RLC Logistics Specialist Supply Regular CILT2LogSpecRLC Enrol me in this course Enrolment options

## CILT (UK) Level 2 Certificate in Logistics and Transport (RLC Logistics Specialist Supply)

### Enrolment options

**CILT (UK) Level 2 Certificate in Logistics and Transport (RLC Logistics Specialist Supply)**

**The RLC Programme**

This is a programme specifically designed for cohorts of military personnel who have completed certain training programmes. These programmes have been 'mapped' against the requirements for the professional qualification awarded by The Chartered Institute of Logistics and Transport in the UK (CILT UK), and additional learning required is delivered through this virtual learning environment.

We at The Business School have designed the programme to meet your specific needs. You will undergo learning by reading written materials, reviewing presentations, accessing external links to other websites, and downloading further information. You will be supported by a tutor throughout your studies.

Your tutor will also act as your assessor. Once you have worked through the programme of learning, you will be asked to undertake a particular piece of work, which will be assessed against the standards in the CILT (UK) qualifications. Once your assessor has confirmed that your work has reached the standard required, further quality assurance on that assessment will take place. Once this process is complete, you will be awarded the CILT (UK) qualification!

Further information can be found in this Course Information document

This course requires a payment for entry.  
CILT (UK) Level 2 Logistics Specialist (RLC)  
Cost: GBP 380.00

Payment for this course will be collected using Paypal.  
Credit and debit cards can also be used to make a one-off payment with Paypal, account creation is optional.

Terms and Conditions  
 Tick to accept the Terms and Conditions above

Click the button below to pay and enrol on the course

Make your payment now

**Course Enrolment (for internal use only)**

Enrolment key   Unmask

Enrol me

The Course Introduction page opens, which contains a summary of the course and links to all the course units.

You will also receive a welcome email from the VLE. This contains useful information about the course and contact information.



**THE BUSINESS SCHOOL (UK) LTD**

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